

## CMASA

### Continuing Professional Development CPD Guidelines

CMASA CPE guideline has been renamed **CMASA Professional Continuing Development (CPD) Guideline**. The aspect of CMASA CPD guideline has been reviewed and updated to be consistent with Chinese Medicine Board of Australia, CMBA, CPD guideline published on 31 December 2012. Full information of CMBA CPD guideline, please refer to following link.

<http://www.chinesemedicineboard.gov.au/documents/default.aspx?record=WD12%2f9669&dbid=AP&chksum=XGtAFaw6DWTGrR2ZyS23ag%3d%3d>

#### CPD requirements

All CMASA practicing members are required to complete a minimum of twenty (20) points of CPD points annually as one of the conditions to remain their FULL member status as a FULL member of CMASA. All CPD records need to be sent to CMASA National Office by 30<sup>th</sup> November each CMBA registration year.

1. All **FULL Members** of CMASA must complete a minimum of 20 hours of CPD per year, including at least 4 hours (Professional Issues ) relating to professional ethical and regulatory issues. Members with scheduled herbs endorsement must include at least 2 hours of CPD per year endorsement related activities.
2. A CPD record must be kept in English to document details of activities completed with a portfolio of evidence to substantiate the CPD activities.
3. The CPD record and portfolio of evidence should be in English and retained for five years.

#### 20 CPD points include

- At least 14 CPD of related formal activities. Formal activities are structured and organized such as seminars organized by each CMASA

state offices.

- Up to 6 CPD points may be obtained of related informal activities. Informal activities are self-directed and flexible activities such as case discussing with other practitioners, self-learning from Journal etc.
- Minimum of 4 CPD points on professional issues.
- Minimum of 2 different formal activities or 3 different learning activities including informal activities.
- Members who are invited as speakers in seminar will be awarded 3 CPD formal points for presenting the seminar and 3 CPD informal for preparing for the seminar.

### **What does not count as CPD?**

- day-to-day work duties such as teaching and lecturing.
- mandatory remedial further education, training, mentoring or supervision requested by CMBA as registration restriction.
- First aid training is considered a foundational skill. Maintaining the currency of first aid does not count towards annual CPD requirements.

### **Guide to CPD Credit Point Calculations**

One (1) CPD point is equivalent to one (1) contact hour or allocated CPD hourly in any one or more of the activities listed below:

- Attend a health related seminar or conference
- Attend an approved bridging course
- Participated in an approved study group (prior approval from CMASA National Office required)
- Complete an approved post –graduate course work or research project
- Undertake research work for an publication in an approved field
- Prepare and deliver lecture/workshop in advance under-graduate and

post-graduate subject in a recognised course

- Undertake a Masters or PhD by research in an approved field
- Other CPD activities as approved by CMASA.